

**Providence Baptist Church**  
**Mother's Day Out Policy Statement 2021**

Children, 6 weeks to school aged are welcomed to attend our year-round program at Providence Baptist Church. Mother's Day Out meets Mon/Wed or Tue/Thurs each week from 9:30 am until 2:00 pm. During June and July, our Summer Safari welcomes children up to 12 years of age. We ask that parents be prompt for drop off and pick up. Please notify us if your child is going to be absent. Parents need to sign their child/children in at their appropriate rooms and bring the following items for each child

**labeled with their name:**

1. Lunch and drink bottle
2. Change of cloths
3. Diapers or Pull ups and Wet Wipes
4. Play pen sheet and blanket if needing to nap.

**In the event of inclement weather, we follow the Hamilton County School system for closures.** We will post on our private Facebook page "**Mother's Day Out Ooltewah**" by 7am.

- Fees:** Registration Fee: \$20 (1 child); \$10 for each additional child.  
Activity Fee: \$30 per term, starting August, January, and June.  
Monthly Fee: Due the first of the month. 1 child \$20 per day, 2<sup>nd</sup> child \$18.75 per day, 3<sup>rd</sup> child \$17.50  
For 1 day a week: \$80 (1 child); \$155 (2 children); \$225 (3 children)  
For 2 days a week: \$160 (1 child); \$310 (2 children); \$450 (3 children)  
Extended Time Fee: For late pick-ups, the fee is \$5 per day.  
Early Drop Off Fee: \$5 per day. Early drop off time is no earlier than 8:45. 2  
Drop-in Rate: \$25 per day per child.

In order to enroll your child in the sessions, fees must be paid in full. All payments are due the first day of the month that your child attends. **There will be no credit given for personal days missed, only for inclement weather closures will a credit be issued.** No refund will be issued for the month paid in advance if the guardians should decide to no longer participate in MDO.

**Illness Policy:**

A child must be **free of the following symptoms for at least 24 hours without medicine** before he or she can return to class:

Fever    Diarrhea    Vomiting    Lice    Cold or Flu

(This includes: Unexplained rashes, blisters, bumps, or swelling and Any other symptoms that would qualify as illness.)

In order to keep the spread of infections down, as well as for your own child's best interest, if your child begins to exhibit any of the above symptoms while under the care of our program, you will be expected to return and pick him or her up as quickly as possible. We regularly check temperatures and keep an eye on the wellbeing of your child. We will welcome them back when they have been symptom free for 24 hours.

**If your family has been exposed to COVID-19 we ask that your child wait 14 days before returning to MDO.**

**Discipline Policy:**

We will always redirect and encourage your child to participate, listen, stay on task, and do their best. Three warning will be given for misbehavior. After that, the parent will be called to pick up their child. To ensure a smooth transition, please list, if any, special needs, or considerations needed for your child, i.e... Severe allergies, tendency to bite, Autism, etc.

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Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_