

**Providence Baptist Church**  
**Mother's Day Out Policy Statement 2022/2023**

Children, 6 weeks up to school aged are welcomed to attend our program at Providence Baptist. Mother's Day Out meets Mon/Wed or Tue/Thurs each week from 9:30 am until 2:00 pm. We ask that parents be prompt for drop off and pick up. Please notify us if your child is going to be absent. Parents need to sign their child/children in at their appropriate rooms and bring the following items for each child labeled with their name: ***Please Label all items.***

1. Lunch and non-spillable drink bottle
2. Change of cloths
3. Diapers or Pull ups and Wet Wipes
4. Play pen sheet and blanket if needing to nap.

**In the event of inclement weather, we follow the Hamilton County School system for closures.** We will post on our private Facebook page "**Mother's Day Out Ooltewah**" by 7am.

**Fees:** Registration Fee: \$60 (1 child); \$40 for each additional child.  
Summer Safari Registration Fee: \$100 per child. June & July we have a class for children up to age 12.  
Activity Fee: \$50 per term, starting August and January.  
Monthly Fee: Due at the first of the month to secure your spot. Please communicate if you are leaving our MDO so you will not be responsible for that month's payment. 1 child \$23 per day, 2<sup>nd</sup> child \$21 per day, 3<sup>rd</sup> child \$19  
For 1 day a week: \$92 (1 child); \$176 (2 children); \$252 (3 children)  
For 2 days a week: \$184 (1 child); \$352 (2 children); \$504 (3 children)  
Extended Time Fee: For late pick-ups, after 10 minutes the fee is \$5 per day.  
Early Drop Off Fee: \$5 per day. Early drop off time is no earlier than 8:45. Prior notice is required.  
Drop-in Rate: \$30 per day per child.

In order to enroll your child in the sessions, fees must be paid in full. All payments are due the first day of the month that your child attends. **There will be no credit given for personal days missed, only for inclement weather closures will a credit be issued.** No refund will be issued for the month paid in advance if the guardians should decide to no longer participate in MDO.

**Illness Policy:**

A child must be **free of the following symptoms for at least 24 hours without medicine** before he or she can return to class:

Fever    Diarrhea    Vomiting    Lice    Cold or Flu

(This includes Unexplained rashes, blisters, bumps, or swelling and Any other symptoms that would qualify as illness.)

In order to keep the spread of infections down, as well as for your own child's best interest, if your child begins to exhibit any of the above symptoms while under the care of our program, you will be expected to return and pick him or her up as quickly as possible. We regularly check temperatures and keep an eye on the wellbeing of your child. We will welcome them back when they have been symptom free for 24 hours.

**If your family has been exposed to COVID-19 we ask that your child wait 14 days before returning to MDO.**

**Providence Baptist - Mother's Day Out Program is not required to be licensed by the state as a childcare agency.**

**Discipline Policy:**

We will always redirect and encourage your child to participate, listen, stay on task, and do their best. Three warning will be given for misbehavior. After that, the parent will be called to pick up their child. To ensure a smooth transition, please list, if any, special needs, or considerations needed for your child, i.e... Severe allergies, tendency to bite, Autism, etc.

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Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_